TRUSTEES

13.2 Trustees

Eligibility of Trustees

- 13.2.4 The Trustees shall be Memons.
- 13.2.5 Any Individual Member of the WMO who (subject to compliance with the relevant regulations) pays the prescribed Trustee's Subscription to the WMO within the prescribed period, commencing from the date of the approval of his or her application by the BOT will, together with his or her spouse, be regarded as Life Members of the WMO and entitled to be *appointed* or *elected*, as the case may be, as a Member of the MC and shall be entitled to be heard and to vote at any General Assembly Meeting of the WMO.
- 13.2.6 If a Trustee's Subscription is being paid in instalments, the first instalment shall be paid on the date that his or her application is approved by the MC. Subsequent instalments shall become payable on the anniversary of the first instalment payment. If payment of any instalment is delayed for any reason then the Trustee's Subscription shall be regarded as being in arrears.
- 13.2.7 Every Trustee whose Subscription has been paid in full, or if being paid in instalments is not in arrears, shall be regarded as a full member of the BOT.
- 13.2.8 All Trustees whose Subscriptions have been paid in full, or if being paid in instalments are not in arrears, are automatically *appointed* as Members of the MC and as such are directly involved in the work of the MC but, subject to *Articles 28.3* and *28.4 below*, they may only be elected as Office Bearers of the MC if their Subscriptions have been paid in full.
- 13.2.9 The BOT will only approve and the MC shall only process an application to be a Trustee if the applicant has confirmed in writing that if the application is successful, he or she agrees that particulars of his or her identity will be provided to Companies House and to the Charity Commission, as required by law.
- 13.2.10 With reference to *Article 20 below*, any decision by the MC to suspend or expel a Trustee shall only take effect after this decision has first been made by at least a **two thirds** majority decision at a meeting of the BOT at which the Trustee in question:
 - (a) shall not be counted when considering whether or not there is a quorum; and
 - (b) may be heard; but
 - (c) shall not be permitted to vote.

14. Enrolment of Members:

14.1 Any organisation, institution, corporate body, association, jama'at, or individual who is eligible for membership of the WMO shall apply for the same on a prescribed form. The MC shall have the power to accept any such application, or to reject it without having to give any explanation or reason if in their opinion it would be detrimental to the interests of the WMO to accept any such application.

16. Rights of Members:

- 16.1 All Trustees and Patrons, and all Apex and Institution Members (through their selected representatives), and all Individual Life Members whose respective subscriptions have been paid or waived (including those whose subscription payments are not in arrears) shall:
 - (a) have the right to be heard at any Regional Chapter Meeting or at any General Assembly Meeting of the WMO on all matters on the Agenda with the permission of the Chairman;
 - (b) have the right to vote at any Regional Chapter Meeting or at any General Assembly Meeting of the WMO and be eligible for election as a Member of an RMC or of the MC and as a member of any committee of the WMO, but with reference to *Article* 13.2.8 above may only be elected as Office Bearers of the MC if their Subscriptions have been paid in full;

PROVIDED THAT they have been Members of good standing for at least the following number of days:

- (i) Trustees and Patrons: immediately
- 16.8 Any person who has paid one or more instalments of the subscription for a Trustee's or a Patron's Life Membership, but is unable for any reason to complete payment of the total subscription amount due, may substitute what has been paid as a payment towards a Patron's Life Membership or towards an Individual Life Membership instead, as the case may be, subject to the approval of the MC.

<u>19.</u> Disqualification from Membership:

19.1 Any Trustee or Patron whose subscription shall have remained unpaid for **2** years shall be requested in writing by the Treasurer either to pay the amount outstanding within **90** days from the date of such request being posted or, with reference to *Articles 13.1* and *16.7–9 above*, to apply for a different category of WMO membership before this notice period has elapsed.

25.3 <u>Regional Management Committee – Appointed Members</u>

25.3.1 With reference to *Article 26.2.3 below*, all Trustees and Patrons who reside in a particular region, together with **1** Apex Member representative (but **2** Apex Member representatives each in the case of Pakistan and Northern India) and **1** Co-opted Member, shall be included as *appointed* members of the RMC of the Regional Chapter for that region and may be elected as an RMC Office Bearer.

25.6 <u>Regional Management Committee Representation</u> on the WMO Management Committee – Appointed Members

25.6.1 With reference to *Article 26.2.3 below*, all Trustees and Patrons who reside in a particular region shall, as well as being *appointed* members of the RMC of the Regional Chapter for that region, also be included as *appointed* members of the MC;

Standing Orders

- SO 3.3 Trustees Appointed as MC Members :
- SO 3.3.1 Subject to *Articles 13.2, 29* and *33* of the *WMO Constitution* and to *WMO Standing Order SO 6.4 below*, all Trustees of the WMO shall automatically be appointed as members of the MC.
- SO 6.3 Life Subscriptions :
- SO 6.3.1 Trustees, Patrons, Apex Members, Institution Members and Individual Life Members of the WMO are entitled to pay a life subscription.
- SO 6.3.2 Any Life Subscription can be paid in **5** equal instalments over a period of **5** years.
- SO 6.3.3 Any WMO Member paying a Life Subscription will be required to have paid their subscriptions in full or if their subscription is being paid in **5** equal instalments over a period of **5** years, then their current instalment at least **10** weeks before the Annual General Meeting.
- SO 6.3.4 With reference to *Articles 16.7 16.9* of the *WMO Constitution*, any individual Member who is unable to pay a particular level of Life Subscription in full is invited to consider an alternative category of membership.
- SO 6.3.5 Life Subscriptions are payable on the following basis :
 - (a) Trustee US\$ 100,000 for life
- SO 6.3.6 Life Subscriptions for Lady Trustees, Lady Patrons and Individual Life Lady Members are payable at half the normal rate.
- <u>SO 6.4</u> <u>Trustees Subscriptions :</u>
- SO 6.4.1 Any Memon who pays a Trustee's Life Subscription to the WMO shall be eligible to be appointed as a Member of the BOT, the MC and the RMC of the region in which he or she resides *provided that* :
 - (a) he or she shall be at least 25 years of age;

- (b) he or she shall not be an undischarged bankrupt, or a person convicted of a serious criminal offence, or of unsound mind.
- (c) Had he or she already been a Member of the MC, he or she would **not** have been disqualified from acting by virtue of *sections* 178 180 of the *Charities Act* 2011.
- SO 6.4.2 Any individual member of the WMO who pays a Trustee's Life Subscription to the WMO will, together with his spouse, be regarded as Life Members of the WMO and shall be entitled to be appointed or elected as a member of the MC, as the case may be.
- SO 6.4.3 A Trustee's Life Subscription for a Lady Trustee will be payable at half the normal rate, but in this case her spouse will not be regarded as a Life Member of the WMO.
- SO 6.4.4 With reference to SO 6.3.2 above, Trustees are entitled to pay their Life Subscription in **5** equal annual instalments, the first of which shall be payable on application to be a Trustee.
- SO 6.4.5 Upon submission of his or her application to become a Trustee, the applicant shall be considered a full Member of the BOT, the MC and the RMC of the region in which he or she resides. If, however, his or her Trustee's Life Subscription has not been paid in full within **5** years of the date on which the application was made, his or her membership of the MC shall cease until such time as his or her subscription shall have been paid in full.
- SO 6.4.6 Subject to WMO Standing Orders SO 6.4.1 SO 6.4.5 above, and to Articles 28 and 33 of the WMO Constitution, once a person has been appointed as a Trustee and his or her subscription has been paid in full, he or she shall remain a Trustee for life.
- SO 6.4.7 Subject to *Articles 28* and 33 of the *WMO Constitution*, any Trustee who has paid a Trustee's Life Subscription shall be entitled to nominate a representative from his or her family during his or her life time, who may perform his or her duties in the event of him or her being unable to do so due to ill health and who shall automatically become a Trustee in his or her place after his or her death, for **two** generations only.
- SO 6.4.8 If a Trustee dies before his or her Trustee's Life Subscription has been paid in full, there shall be no refund of any amount paid, but the balance of the subscription due shall be waived and the membership as a Trustee shall come to an end *unless* his or her nominated heir wishes to continue the membership as a Trustee in his or her own name by paying the balance of the subscription due.

PATRON

13.3 Patrons

- 13.3.1 Any Individual Member of the WMO who (subject to compliance with the relevant regulations) pays the prescribed Patron's Subscription to the WMO within the prescribed period, commencing from the date of the approval of his or her application by the MC will, together with his or her spouse, be regarded as Life Members of the WMO and entitled to be *appointed* or *elected*, as the case may be, as a Member of the MC and shall be entitled to be heard and to vote at any General Assembly Meeting of the WMO.
- 13.3.2 If a Patron's Subscription is being paid in instalments, the first instalment shall be paid on the date that his or her application is approved by the MC. Subsequent instalments shall become payable on the anniversary of the first instalment payment. If payment of any instalment is delayed for any reason then the Patron's Subscription shall be regarded as being in arrears.
- 13.3.3 All Patrons whose Subscriptions have been paid in full, or if being paid in instalments are not in arrears, shall automatically be *appointed* as Members of the MC and as such are directly involved in the work of the MC but, subject to *Articles 28.3* and *28.4 below*, they may only be elected as Office Bearers of the MC if their Subscriptions have been paid in full.
- 13.3.4 With reference to Article *27.1.5*, all Patrons whose Subscriptions have been paid in full may form a Board of Patrons for the purpose of deciding by a simple majority vote which two Patrons shall be selected as members of the ExeCom.

14. Enrolment of Members:

14.1 Any organisation, institution, corporate body, association, jama'at, or individual who is eligible for membership of the WMO shall apply for the same on a prescribed form. The MC shall have the power to accept any such application, or to reject it without having to give any explanation or reason if in their opinion it would be detrimental to the interests of the WMO to accept any such application.

<u>16.</u> <u>Rights of Members:</u>

- 16.1 All Trustees and Patrons, and all Apex and Institution Members (through their selected representatives), and all Individual Life Members whose respective subscriptions have been paid or waived (including those whose subscription payments are not in arrears) shall:
 - (a) have the right to be heard at any Regional Chapter Meeting or at any General Assembly Meeting of the WMO on all matters on the Agenda with the permission of the Chairman;
 - (b) have the right to vote at any Regional Chapter Meeting or at any General Assembly Meeting of the WMO and be eligible for election as a Member of an RMC or of the

MC and as a member of any committee of the WMO, but with reference to *Article 13.2.8 above* may only be elected as Office Bearers of the MC if their Subscriptions have been paid in full;

PROVIDED THAT they have been Members of good standing for at least the following number of days:

(i) Trustees and Patrons: immediately

- 16.8 Any person who has paid one or more instalments of the subscription for a Trustee's or a Patron's Life Membership, but is unable for any reason to complete payment of the total subscription amount due, may substitute what has been paid as a payment towards a Patron's Life Membership or towards an Individual Life Membership instead, as the case may be, subject to the approval of the MC.
- 16.10 Any member of the WMO is free, subject to the approval of the MC, to upgrade their level of membership to the next level of WMO membership as follows:
 - (a) from Individual membership to Individual Life Membership;
 - (b) from Individual Life Membership to Patron's Life Membership; and
 - (c) subject to Article 13.2.6, from Patron's Life Membership to Trustee's Life Membership.

<u>19.</u> Disqualification from Membership:

19.1 Any Trustee or Patron whose subscription shall have remained unpaid for **2** years shall be requested in writing by the Treasurer either to pay the amount outstanding within **90** days from the date of such request being posted or, with reference to *Articles 13.1* and *16.7–9 above*, to apply for a different category of WMO membership before this notice period has elapsed.

25.3 <u>Regional Management Committee – Appointed Members</u>

25.3.1 With reference to *Article 26.2.3 below*, all Trustees and Patrons who reside in a particular region, together with **1** Apex Member representative (but **2** Apex Member representatives each in the case of Pakistan and Northern India) and **1** Co-opted Member, shall be included as *appointed* members of the RMC of the Regional Chapter for that region and may be elected as an RMC Office Bearer.

25.6 <u>Regional Management Committee Representation</u> on the WMO Management Committee – Appointed Members

25.6.1 With reference to *Article 26.2.3 below*, all Trustees and Patrons who reside in a particular region shall, as well as being *appointed* members of the RMC of the Regional Chapter for that region, also be included as *appointed* members of the MC;

Standing Orders

- SO 3.4 Patrons Appointed and Elected as MC Members :
- SO 3.4.1 Subject to *Articles 13.3, 29* and *33* of the *WMO Constitution* and to *WMO Standing Order SO* 6.5 below, all Patrons of the WMO shall automatically be appointed as members of the MC.
- SO 3.4.2 Subject to *Articles 13.3, 29* and *33* of the *WMO Constitution*, the membership of any Patron elected as an MC member shall be subject to *Article 28.3* of the *WMO Constitution*.
- SO 6.3 Life Subscriptions :
- SO 6.3.1 Trustees, Patrons, Apex Members, Institution Members and Individual Life Members of the WMO are entitled to pay a life subscription.
- SO 6.3.2 Any Life Subscription can be paid in **5** equal instalments over a period of **5** years.
- SO 6.3.3 Any WMO Member paying a Life Subscription will be required to have paid their subscriptions in full or if their subscription is being paid in **5** equal instalments over a period of **5** years, then their current instalment at least **10** weeks before the Annual General Meeting.
- SO 6.3.4 With reference to *Articles 16.7 16.9* of the *WMO Constitution*, any individual Member who is unable to pay a particular level of Life Subscription in full is invited to consider an alternative category of membership.
- SO 6.3.5 Life Subscriptions are payable on the following basis :
 - (b) Patron US\$ 25,000 for life
- SO 6.3.6 Life Subscriptions for Lady Trustees, Lady Patrons and Individual Life Lady Members are payable at half the normal rate.
- <u>SO 6.5</u> <u>Patrons Subscriptions :</u>
- SO 6.5.1 Any Individual Member of the WMO who pays a Patron's Life Subscription to the WMO will, together with his spouse, be regarded as Life Members of the WMO and shall be entitled to be appointed or elected as a member of the MC, as the case may be.
- SO 6.5.2 Since a Patron's Life Subscription for a Lady Patron is payable at half the normal rate, in this case her spouse will not be regarded as a Life Member of the WMO.
- SO 6.5.3 With reference to SO 6.3.2 above, Patrons shall be entitled to pay their Life Subscription in **5** equal annual instalments, the first of which shall be payable on application to be a Patron.
- SO 6.5.4 Subject to *Articles 28* and *33* of the *WMO Constitution*, any Patron who has paid a Patron's Life Subscription shall be entitled to nominate a representative from his or her family during his or her life time, who may perform his or her duties in the event of him or her being unable

to do so due to ill health and who shall automatically become a Patron in his or her place after his or her death, for **one** generation only.

SO 6.5.5 If a Patron dies before his or her Patron's Life Subscription has been paid in full, there shall be no refund of any amount paid, but the balance of the subscription due shall be waived and the membership as a Patron shall come to an end *unless* his or her nominated heir wishes to continue the membership as a Patron in his or her own name by paying the balance of the subscription due.

<u>APEX</u>

13.4 Apex Members

- 13.4.1 Any national umbrella organisation of the Memon community which is recognised under the relevant law of any country shall be eligible to become an Apex Member of the WMO by applying on the prescribed form to the MC. With reference to *Article 24.1.1 below*, there can only be **1** Apex Member per country, except that Pakistan and Northern India may have **2** Apex Members each, and Southern India, Northern Africa and Southern Africa may have **1** Apex Member each.
- 13.4.2 With reference to Article 24.1.2 below, any organisation accepted as an Apex Member shall be eligible to have up to 3 of its Memon representatives as voting representatives at any General Assembly Meeting of the WMO, except that a maximum of 6 voting representatives in total shall be permitted for Pakistan, and a maximum of 6 voting representatives in total shall be permitted for Northern India.

<u>14.</u> Enrolment of Members:

14.1 Any organisation, institution, corporate body, association, jama'at, or individual who is eligible for membership of the WMO shall apply for the same on a prescribed form. The MC shall have the power to accept any such application, or to reject it without having to give any explanation or reason if in their opinion it would be detrimental to the interests of the WMO to accept any such application.

16. Rights of Members:

16.1 All Trustees and Patrons, and all Apex and Institution Members (through their selected representatives), and all Individual Life Members whose respective subscriptions have been paid or waived (including those whose subscription payments are not in arrears) shall:

- (a) have the right to be heard at any Regional Chapter Meeting or at any General Assembly Meeting of the WMO on all matters on the Agenda with the permission of the Chairman;
- (b) have the right to vote at any Regional Chapter Meeting or at any General Assembly Meeting of the WMO and be eligible for election as a Member of an RMC or of the MC and as a member of any committee of the WMO, but with reference to *Article* 13.2.8 above may only be elected as Office Bearers of the MC if their Subscriptions have been paid in full;

PROVIDED THAT they have been Members of good standing for at least the following number of days:

- (ii) Individual Life Members: 120 continuous days.
- 16.2 Subject to *Article 16.1 above* and *Article 16.7 below*, a person appointed as a representative of an Apex or Institution Member does not also have to be an Individual member of the WMO, but if he or she ceases to be a representative of an Apex or Institution Member, then that person may not attend and vote at WMO meetings or stand for election unless and until he or she has taken out WMO membership in accordance with *Article 13 above*.

<u>19.</u> Disqualification from Membership:

19.2 Any Apex or Institution Member whose subscription shall have remained unpaid for **1** year shall be requested in writing by the Treasurer to pay the amount outstanding within **90** days from the date of such request being posted or, with reference to *Articles 13.1* and *16.7–9 above*, to apply for a different category of WMO membership before this notice period has elapsed.

22. Vacancies of Representatives of Apex and Institution Members:

- 22.1 A vacancy shall occur whenever a serving representative of an Apex or an Institution Member:
 - (a) resigns or retires from the Apex Member or Institution Member organisation which appointed him as its representative; or
 - (b) is disqualified, suspended or expelled by the MC; or
 - (c) dies.
- 22.2 A vacancy shall be filled as soon as possible by the Apex Member or Institution Member organisation to which any former serving representative belonged and notified to the MC.

24. The General Assembly:

24.1 Composition of the General Asssembly

- 24.1.1 With reference to *Article 13 above*, the General Assembly shall be comprised of the Trustees and Patrons of the WMO; the representatives of Apex Members (National Bodies), and Institution Members (Regional and Local Bodies); Individual Life Members and Individual Members; Youth Members; Young Memons; and Friends of the WMO who have been approved by the MC.
- 24.1.2 With reference to *Article 13.4.2 above*, Apex Members shall be represented by a maximum of **3** representatives, except that a maximum of **6** voting representatives in total shall be permitted for Pakistan, and a maximum of **6** voting representatives in total shall be permitted for Northern India.

24.4 Meetings of the General Assembly

Annual General Meetings

24.4.3 With reference to *Article 13 above*, Apex and Institution Member organisations and any non-Memon organisation accepted as a Friend of the WMO shall notify both the Secretary General and their Regional Secretary of the name(s) of their appointed representative(s) and of the name(s) of their alternate(s) at least **12** weeks prior to a General Assembly Meeting.

25.3 <u>Regional Management Committee – Appointed Members</u>

25.3.1 With reference to *Article 26.2.3 below*, all Trustees and Patrons who reside in a particular region, together with **1** Apex Member representative (but **2** Apex Member representatives each in the case of Pakistan and Northern India) and **1** Co-opted Member, shall be included as *appointed* members of the RMC of the Regional Chapter for that region and may be elected as an RMC Office Bearer.

Standing Orders

- SO 2.2 Criteria for Defining an Apex Body :
- SO 2.2.1 Any Memon national umbrella organisation anywhere in the world may be defined as an Apex Body if :
 - (a) it is entirely controlled by Memons;
 - (b) it has a constitution or trust deed or similar governing instrument;
 - (c) its headquarters are located in its country of origin;
 - (d) its area of activity and membership are national;
 - (e) it has an established and recognised presence within the Memon community both in its country of origin and abroad; and
 - (f) it produces its annual report and statement of accounts (or an acceptable explanation if these are not available).

SO 2.8 Attendance of Delegates at General Assembly Meetings of the WMO :

- SO 2.8.1 If any Apex or Institution Member fails to notify both the Secretary General and their Regional Secretary of its representative(s) and alternate(s) within the stipulated period in accordance with *Article 24.4.3* of the *WMO Constitution*, then in the absence of a satisfactory explanation both the Election Commissioner and the Regional Election Commissioner are empowered to reject late nominations.
- SO 6.3 Life Subscriptions :
- SO 6.3.1 Trustees, Patrons, Apex Members, Institution Members and Individual Life Members of the WMO are entitled to pay a life subscription.
- SO 6.3.2 Any Life Subscription can be paid in **5** equal instalments over a period of **5** years.
- SO 6.3.3 Any WMO Member paying a Life Subscription will be required to have paid their subscriptions in full or if their subscription is being paid in **5** equal instalments over a period of **5** years, then their current instalment at least **10** weeks before the Annual General Meeting.
- SO 6.3.4 With reference to *Articles 16.7 16.9* of the *WMO Constitution*, any individual Member who is unable to pay a particular level of Life Subscription in full is invited to consider an alternative category of membership.
- SO 6.3.5 Life Subscriptions are payable on the following basis :
 - (c) Apex Member US\$ 2,500 for life

INSTITUTION

13.5 Institution Members

13.5.1 Any regional or local institution, foundation, trust, social welfare organisation, professional institution, chamber of commerce, educational board or similar institution of the Memon community which is recognised under the relevant law of any country shall be eligible to become an Institution Member of the WMO by applying on the prescribed form to the MC. With reference to *Article 24.1.3 below*, any such institution accepted as an Institution Member shall be eligible to have **1** of its Memon representatives as a voting representative at any General Assembly Meeting of the WMO.

<u>14.</u> Enrolment of Members:

14.1 Any organisation, institution, corporate body, association, jama'at, or individual who is eligible for membership of the WMO shall apply for the same on a prescribed form. The MC shall have the power to accept any such application, or to reject it without having to

give any explanation or reason if in their opinion it would be detrimental to the interests of the WMO to accept any such application.

16. Rights of Members:

- 16.1 All Trustees and Patrons, and all Apex and Institution Members (through their selected representatives), and all Individual Life Members whose respective subscriptions have been paid or waived (including those whose subscription payments are not in arrears) shall:
 - have the right to be heard at any Regional Chapter Meeting or at any General Assembly Meeting of the WMO on all matters on the Agenda with the permission of the Chairman;
 - (b) have the right to vote at any Regional Chapter Meeting or at any General Assembly Meeting of the WMO and be eligible for election as a Member of an RMC or of the MC and as a member of any committee of the WMO, but with reference to *Article* 13.2.8 above may only be elected as Office Bearers of the MC if their Subscriptions have been paid in full;

PROVIDED THAT they have been Members of good standing for at least the following number of days:

- (i) Trustees and Patrons: immediately
- (ii) Individual Life Members: 120 continuous days.
- 16.2 Subject to *Article 16.1 above* and *Article 16.7 below*, a person appointed as a representative of an Apex or Institution Member does not also have to be an Individual member of the WMO, but if he or she ceases to be a representative of an Apex or Institution Member, then that person may not attend and vote at WMO meetings or stand for election unless and until he or she has taken out WMO membership in accordance with *Article 13 above*.

<u>19.</u> <u>Disqualification from Membership:</u>

19.2 Any Apex or Institution Member whose subscription shall have remained unpaid for **1** year shall be requested in writing by the Treasurer to pay the amount outstanding within **90** days from the date of such request being posted or, with reference to *Articles 13.1* and *16.7–9 above*, to apply for a different category of WMO membership before this notice period has elapsed.

22. Vacancies of Representatives of Apex and Institution Members:

22.1 A vacancy shall occur whenever a serving representative of an Apex or an Institution Member:

- (a) resigns or retires from the Apex Member or Institution Member organisation which appointed him as its representative; or
- (b) is disqualified, suspended or expelled by the MC; or
- (c) dies.
- 22.2 A vacancy shall be filled as soon as possible by the Apex Member or Institution Member organisation to which any former serving representative belonged and notified to the MC.

24. The General Assembly:

24.1 Composition of the General Asssembly

- 24.1.1 With reference to *Article 13 above*, the General Assembly shall be comprised of the Trustees and Patrons of the WMO; the representatives of Apex Members (National Bodies), and Institution Members (Regional and Local Bodies); Individual Life Members and Individual Members; Youth Members; Young Memons; and Friends of the WMO who have been approved by the MC.
- 24.1.3 With reference to Articles 13.5.1 and 13.10.3 above, Institution Members and any non-Memon organisation accepted as a Friend of the WMO shall be represented by a maximum of 1 representative. A representative of a member organisation (excluding any non-Memon organisation accepted as a Friend of the WMO) shall have 1 vote only.

24.4 Meetings of the General Assembly

Annual General Meetings

24.4.3 With reference to *Article 13 above*, Apex and Institution Member organisations and any non-Memon organisation accepted as a Friend of the WMO shall notify both the Secretary General and their Regional Secretary of the name(s) of their appointed representative(s) and of the name(s) of their alternate(s) at least **12** weeks prior to a General Assembly Meeting.

Standing Orders

<u>SO 2.3</u> <u>Criteria for Defining an Institution Body :</u>

- SO 2.3.1 Any regional or local Memon organisation anywhere in the world may be defined as an Institution Body if :
 - (a) it is controlled by Memons;
 - (b) it has a constitution or trust deed or similar governing instrument;
 - (c) its headquarters are located in its city or town of origin;
 - (d) its area of activity and membership are regional or local;

- (e) it has been operating for at least 1 year; and
- (f) it produces its annual report and statement of accounts (or an acceptable explanation if these are not available).

SO 2.8 Attendance of Delegates at General Assembly Meetings of the WMO :

- SO 2.8.1 If any Apex or Institution Member fails to notify both the Secretary General and their Regional Secretary of its representative(s) and alternate(s) within the stipulated period in accordance with *Article 24.4.3* of the *WMO Constitution*, then in the absence of a satisfactory explanation both the Election Commissioner and the Regional Election Commissioner are empowered to reject late nominations.
- SO 6.3 Life Subscriptions :
- SO 6.3.1 Trustees, Patrons, Apex Members, Institution Members and Individual Life Members of the WMO are entitled to pay a life subscription.
- SO 6.3.2 Any Life Subscription can be paid in **5** equal instalments over a period of **5** years.
- SO 6.3.3 Any WMO Member paying a Life Subscription will be required to have paid their subscriptions in full or if their subscription is being paid in **5** equal instalments over a period of **5** years, then their current instalment at least **10** weeks before the Annual General Meeting.
- SO 6.3.4 With reference to *Articles 16.7 16.9* of the *WMO Constitution*, any individual Member who is unable to pay a particular level of Life Subscription in full is invited to consider an alternative category of membership.
- SO 6.3.5 Life Subscriptions are payable on the following basis :
 - (d) Institution Member US\$ 1,500 for life

LIFE MEMBER

13.6 Individual Life Members

- 13.6.1 Any Memon aged **18** years or above shall be eligible to become an Individual Life Member of the WMO by applying on the prescribed form to the RMC of the Regional Chapter in which he or she resides. Any person accepted as an Individual Life Member shall, subject to *Article 16 below*, be entitled to be heard and to vote at any General Assembly Meeting of the WMO.
- 13.6.2 If an Individual Life Member's Subscription is being paid in instalments, the first instalment shall be paid on the date that his or her application is approved by the MC. Subsequent instalments shall become payable on the anniversary of the first instalment payment.

13.6.3 With reference to *Articles 16.7 – 16.9* and *19.3 below*, if payment of any instalment is delayed for any reason then the Individual Life Member's Subscription shall be regarded as being in arrears.

<u>14.</u> Enrolment of Members:

14.1 Any organisation, institution, corporate body, association, jama'at, or individual who is eligible for membership of the WMO shall apply for the same on a prescribed form. The MC shall have the power to accept any such application, or to reject it without having to give any explanation or reason if in their opinion it would be detrimental to the interests of the WMO to accept any such application.

16. Rights of Members:

- 16.1 All Trustees and Patrons, and all Apex and Institution Members (through their selected representatives), and all Individual Life Members whose respective subscriptions have been paid or waived (including those whose subscription payments are not in arrears) shall:
 - have the right to be heard at any Regional Chapter Meeting or at any General Assembly Meeting of the WMO on all matters on the Agenda with the permission of the Chairman;
 - (b) have the right to vote at any Regional Chapter Meeting or at any General Assembly Meeting of the WMO and be eligible for election as a Member of an RMC or of the MC and as a member of any committee of the WMO, but with reference to *Article* 13.2.8 above may only be elected as Office Bearers of the MC if their Subscriptions have been paid in full;

PROVIDED THAT they have been Members of good standing for at least the following number of days:

- (ii) Individual Life Members: 120 continuous days.
- 16.9 Any person who has paid one or more instalments of the subscription for an Individual Life membership, but is unable for any reason to complete payment of the total subscription amount due, may, while subject to *Articles 17.1* and *20.3 below*, apply for Individual Membership instead, subject to the approval of the MC.
- 16.10 Any member of the WMO is free, subject to the approval of the MC, to upgrade their level of membership to the next level of WMO membership as follows:
 - (b) from Individual Life Membership to Patron's Life Membership; and

<u>19.</u> <u>Disgualification from Membership:</u>

19.3 Any Individual Life Member whose subscription shall have remained unpaid for 1 year shall be requested in writing by the Treasurer to pay the amount outstanding within 90 days from the date of such request being posted or, with reference to *Articles 13.1* and 16.7–9 above, to apply for a different category of WMO membership before this notice period has elapsed.

24.1 Composition of the General Asssembly

24.1.1 With reference to *Article 13 above*, the General Assembly shall be comprised of the Trustees and Patrons of the WMO; the representatives of Apex Members (National Bodies), and Institution Members (Regional and Local Bodies); Individual Life Members and Individual Members; Youth Members; Young Memons; and Friends of the WMO who have been approved by the MC.

Standing Orders

SO 6.3 Life Subscriptions :

- SO 6.3.1 Trustees, Patrons, Apex Members, Institution Members and Individual Life Members of the WMO are entitled to pay a life subscription.
- SO 6.3.2 Any Life Subscription can be paid in **5** equal instalments over a period of **5** years.
- SO 6.3.3 Any WMO Member paying a Life Subscription will be required to have paid their subscriptions in full or if their subscription is being paid in **5** equal instalments over a period of **5** years, then their current instalment at least **10** weeks before the Annual General Meeting.
- SO 6.3.4 With reference to *Articles 16.7 16.9* of the *WMO Constitution*, any individual Member who is unable to pay a particular level of Life Subscription in full is invited to consider an alternative category of membership.
- SO 6.3.5 Life Subscriptions are payable on the following basis :
 - (e) Individual Life Member US\$ 1,000 for life
- SO 6.3.6 Life Subscriptions for Lady Trustees, Lady Patrons and Individual Life Lady Members are payable at half the normal rate.
- SO 6.6 Individual Life Member Subscriptions :
- SO 6.6.1 With reference to SO 6.3.2 above, Individual Life Members shall be entitled to pay their Life Subscriptions in **5** equal annual instalments, the first of which shall be payable on application to be an Individual Life Member.

INDIVIDUAL

13.7 Individual Members

13.7.1 Any Memon aged **18** years or above shall be eligible to become an Individual Member of the WMO by applying on the prescribed form to the RMC of the Regional Chapter in which he or she resides. Any person accepted as an Individual Member shall, subject to *Article 16 below*, be entitled to be heard but **not** to vote at any General Assembly Meeting of the WMO.

<u>14.</u> Enrolment of Members:

14.1 Any organisation, institution, corporate body, association, jama'at, or individual who is eligible for membership of the WMO shall apply for the same on a prescribed form. The MC shall have the power to accept any such application, or to reject it without having to give any explanation or reason if in their opinion it would be detrimental to the interests of the WMO to accept any such application.

15. Membership Fees:

15.1 Each category of member – with the exception of Individual Members, Ladies Members, Youth Members, Young Memons and Friends of the WMO – shall pay a life subscription within the prescribed period commencing from the date of approval of his or her application by the MC, to be fixed by the MC from time to time as set out in the *WMO Standing Orders* for the time being.

16. Rights of Members:

- 16.10 Any member of the WMO is free, subject to the approval of the MC, to upgrade their level of membership to the next level of WMO membership as follows:
 - (a) from Individual membership to Individual Life Membership;

24.1 Composition of the General Asssembly

24.1.1 With reference to *Article 13 above*, the General Assembly shall be comprised of the Trustees and Patrons of the WMO; the representatives of Apex Members (National Bodies), and Institution Members (Regional and Local Bodies); Individual Life Members and Individual Members; Youth Members; Young Memons; and Friends of the WMO who have been approved by the MC.

YOUTH MEMBERS

<u>13.8</u> Youth Members

13.8.1 Any Memon aged between 18 and 40 years shall be eligible to become a Youth Member of the WMO by applying on the prescribed form to the MC.

14. Enrolment of Members:

14.1 Any organisation, institution, corporate body, association, jama'at, or individual who is eligible for membership of the WMO shall apply for the same on a prescribed form. The MC shall have the power to accept any such application, or to reject it without having to give any explanation or reason if in their opinion it would be detrimental to the interests of the WMO to accept any such application.

15. Membership Fees:

15.1 Each category of member – with the exception of Individual Members, Ladies Members, Youth Members, Young Memons and Friends of the WMO – shall pay a life subscription within the prescribed period commencing from the date of approval of his or her application by the MC, to be fixed by the MC from time to time as set out in the *WMO Standing Orders* for the time being.

<u>16.</u> <u>Rights of Members:</u>

- 16.5 All Youth Members shall be entitled to be heard, but not to vote or to stand for election, at any Regional Chapter Meeting or at any General Assembly Meeting of the WMO **PROVIDED THAT** they have been Youth Members of good standing for at least 365 continuous days.
- 16.6 With reference to *Articles 15 above* and *25.4.7 below*, a Youth Member shall not be obliged to pay any subscription, but may only be elected as an RMC Office Bearer or MC Office Bearer **PROVIDED THAT** he or she has first become a fully paid up WMO Member and has fulfilled the requirements of *Article 16.1(b) above*.

24.1 Composition of the General Asssembly

24.1.1 With reference to *Article 13 above*, the General Assembly shall be comprised of the Trustees and Patrons of the WMO; the representatives of Apex Members (National Bodies), and Institution Members (Regional and Local Bodies); Individual Life Members and Individual Members; Youth Members; Young Memons; and Friends of the WMO who have been approved by the MC.

YOUNG MEMONS

13.9 Young Memons

- 13.9.1 Any Memon aged between 11 and 17 years shall be eligible to become a Young Memon of the WMO by applying on the prescribed form to the MC.
- 13.9.2 No membership subscription shall be payable by Young Memons who shall be entitled to attend any Regional Chapter Meeting and any General Assembly Meeting of the WMO but only as observers who shall not be entitled to be heard (unless so authorised by the chair), or to vote or to stand for election at such Meetings.
- 13.9.3 With reference to *Article 38 below*, a committee to assist Young Memons may be formed as and when necessary.

<u>14.</u> Enrolment of Members:

14.1 Any organisation, institution, corporate body, association, jama'at, or individual who is eligible for membership of the WMO shall apply for the same on a prescribed form. The MC shall have the power to accept any such application, or to reject it without having to give any explanation or reason if in their opinion it would be detrimental to the interests of the WMO to accept any such application.

15. Membership Fees:

15.1 Each category of member – with the exception of Individual Members, Ladies Members, Youth Members, Young Memons and Friends of the WMO – shall pay a life subscription within the prescribed period commencing from the date of approval of his or her application by the MC, to be fixed by the MC from time to time as set out in the *WMO Standing Orders* for the time being.

24.1 Composition of the General Asssembly

24.1.1 With reference to *Article 13 above*, the General Assembly shall be comprised of the Trustees and Patrons of the WMO; the representatives of Apex Members (National Bodies), and Institution Members (Regional and Local Bodies); Individual Life Members and Individual Members; Youth Members; Young Memons; and Friends of the WMO who have been approved by the MC.

FRIENDS OF THE WMO

13.10 Friends of the WMO

13.10.1 Any non-Memon organisation or institution, and any non-Memon individual aged **18** years or above, shall be eligible to become a Friend of the WMO by applying on the prescribed form to the MC, including a declaration that he or she subscribes to the Mission Statement

of the WMO and supports the Objects of the WMO and undertakes to assist the WMO in fulfilling its Mission and its Objects.

- 13.10.2 No membership subscription shall be payable by a Friend of the WMO.
- 13.10.3 Any non-Memon organisation or institution accepted as a Friend of the WMO shall be entitled to have **1** representative.
- 13.10.4 Any non-Memon organisation or institution representative, or any non-Memon individual, who is accepted as a Friend of the WMO shall be entitled to attend any Regional Chapter Meeting and any General Assembly Meeting of the WMO *provided that* the prior written permission of the Secretary General has been obtained and subject to such conditions as may be prescribed by the Secretary General and only as an observer who is not entitled to be heard or to vote or to stand for election at such Meetings.
- 13.10.5 The non-Memon spouse of a Memon is entitled to full Individual Life Membership as long as he or she remains the spouse of a Memon and as such shall, subject to *Article 16 below*, be entitled to be heard and to vote at any General Assembly Meeting of the WMO.

14. Enrolment of Members:

14.1 Any organisation, institution, corporate body, association, jama'at, or individual who is eligible for membership of the WMO shall apply for the same on a prescribed form. The MC shall have the power to accept any such application, or to reject it without having to give any explanation or reason if in their opinion it would be detrimental to the interests of the WMO to accept any such application.

15. <u>Membership Fees:</u>

15.1 Each category of member – with the exception of Individual Members, Ladies Members, Youth Members, Young Memons and Friends of the WMO – shall pay a life subscription within the prescribed period commencing from the date of approval of his or her application by the MC, to be fixed by the MC from time to time as set out in the *WMO Standing Orders* for the time being.

24.1 Composition of the General Asssembly

24.1.1 With reference to *Article 13 above*, the General Assembly shall be comprised of the Trustees and Patrons of the WMO; the representatives of Apex Members (National Bodies), and Institution Members (Regional and Local Bodies); Individual Life Members and Individual Members; Youth Members; Young Memons; and Friends of the WMO who have been approved by the MC.

- 24.1.3 With reference to Articles 13.5.1 and 13.10.3 above, Institution Members and any non-Memon organisation accepted as a Friend of the WMO shall be represented by a maximum of 1 representative. A representative of a member organisation (excluding any non-Memon organisation accepted as a Friend of the WMO) shall have 1 vote only.
- 24.4.3 With reference to *Article 13 above*, Apex and Institution Member organisations and any non-Memon organisation accepted as a Friend of the WMO shall notify both the Secretary General and their Regional Secretary of the name(s) of their appointed representative(s) and of the name(s) of their alternate(s) at least **12** weeks prior to a General Assembly Meeting.